

JOINT ORGANIZATIONAL MEETING
LEGATO METROPOLITAN DISTRICT NOS. 1-7
Wednesday, January 27, 2021 at 3:00 P.M.
Via Teleconference

Jeff French, Director	Term to May 2022
Donna Barrentine, Director	Term to May 2022
Roger G. Hollard, Director	Term to May 2023
CJ Kirst, Director	Term to May 2023
Emma Burns, Director	Term to May 2023

Due to Executive Orders issued by Governor Polis, and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the risk posed by COVID 19, this meeting will be held via teleconferencing and can be joined through the directions below:

Link: <https://zoom.us/j/99662964587?pwd=V282TFBuSjVXbDJzaWY0SW01NkVuZz09>

Meeting ID: 996 6296 4587

Passcode: 105837

Call-In Number: 1-669-900-9128

NOTICE OF JOINT ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Discuss and Consider Adoption of Resolution Declaring Emergency Procedures Authorizing the Holding of Regular and Special Meetings Telephonically (**enclosure**)
6. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
7. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Boards. Any item may be removed from the Consent Agenda upon request of any Board member.
 - a. Adoption of Joint Resolution Designating the Districts’ 24-Hour Posting Location (**enclosure**)
 - b. Adoption of Joint Public Records Request Policy (**enclosure**)
 - c. Adoption of Joint Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
 - d. Approval of Notices to Electors - § 32-1-809, C.R.S. (**enclosure**)
 - e. Recording of Special District Public Disclosure Documents as required by § 32-1-104.8, C.R.S. (**enclosure**)
 - f. Approval of Disclosure Notices Required by Service Plan (**enclosure**)
 - g. Discuss and Consider Adoption of Electronic Signature Policy (**enclosure**)

- h. Approval of Intergovernmental Agreement with the City of Commerce City Regarding the Service Plan (**enclosure**)
8. Insurance & Liability
- a. Discuss and Consider Adoption of Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts (**enclosure**)
 - b. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements (**enclosure**)
 - c. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association (**enclosure**)
 - d. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
 - e. Discuss BMO Worker's Compensation Coverage and Consider Authorizing Filing of Exclusion of Uncompensated Public Officials form for 2021 Policy Period
 - f. Consider Approval of Property and Liability Insurance Limits and Deductibles (**enclosure**)
9. Engagement of Consultants
- a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)
 - b. Consider Approval of Engagement Letter with CliftonLarsonAllen LLP for Accounting Services (**enclosure**)
10. Legal Matters
- a. Discuss and Consider Adoption of 2021 Joint Annual Administrative Resolution (**enclosure**)
 - b. Consider Approval of Funding and Reimbursement Agreement with Cohen-Denver Airport, LLC (**enclosure**)
11. Financial Matters
- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers (**enclosure**)
 - b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
 - c. Public Hearing on 2021 Budgets and Consider Approval of Resolutions Adopting the 2021 Budgets (**enclosure**)
 - d. Discussion Regarding Establishment of Legato TBD Authority
 - e. Other Financial Matters
12. Other Business
- a. Next Meeting
13. Adjourn