

ORGANIZATIONAL MEETING
LEGATO COMMUNITY AUTHORITY
Wednesday, February 24, 2021 at 3:00 p.m.
Via Teleconference

Jeff French, Director	Term to May 2022
Donna Barrentine, Director	Term to May 2022
Roger G. Hollard, Director	Term to May 2023
CJ Kirst, Director	Term to May 2023
Emma Burns, Director	Term to May 2023

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Public Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

Link: <https://zoom.us/j/94403794632?pwd=TU10UVIzWGh1dXgyWlhLcGxEVkJkFVZz09>

Meeting ID: 944 0379 4632

Passcode: 411244

Call-In Number: 1-669-900-9128

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Public Comment - Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Legal Matters
 - a. Administrative Matters
 - i. Consider Adoption of Public Records Request Policy (**enclosure**)
 - ii. Consider Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
 - iii. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the Authority (**enclosure**)
 - iv. Consider Approval of 2021 Annual Administrative Resolution (**enclosure**)
 - b. Insurance and Liability
 - i. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements (**enclosure**)
 - ii. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts

Property and Liability Pool and Authorize Membership in the Special District Association (**enclosure**)

- iii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**to be distributed**)
- iv. Discuss BMO Worker's Compensation Coverage and Consider Authorizing Filing of Exclusion of Uncompensated Public Officials form for 2021 Policy Period (**enclosure**)
- v. Consider Approval of Property and Liability Insurance Limits and Deductibles (**to be distributed**)

c. Engagement of Consultants

- i. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)
- ii. Consider Approval of Engagement Letter with CliftonLarsonAllen LLP for Accounting Services (**to be distributed**)
- iii. Consider Approval of Heather Sosa Contract for Website Services and Joint Website with Legato Metropolitan District Nos. 1-7 (**enclosure**)

d. Agreements

- i. Consider Approval of Funding and Reimbursement Agreement with Cohen Denver Airport, LLC (**enclosure**)
- ii. Consider Approval of Operating Pledge Agreement with the Legato Metropolitan District Nos. 1-7 (**enclosure**)

7. Financial Matters

a. Administrative Matters

- i. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers
- ii. Discuss and Consider Establishment of Bank Accounts, Use of bill.com, and Authorize Signers on the Accounts (with all checks requiring two signatures)
- iii. Conduct Public Hearing on 2021 Budget and Consider Approval of Resolutions Adopting the 2021 Budget (**enclosure**)

b. 2021 Bond Issuance

- i. Consider Approval of Letter Agreement with Piper Sandler & Co. as Underwriter (**enclosure**)
- ii. Consider Approval of Bond Fee Disclosure Letter with White Bear Ankele Tanaka & Waldron (**enclosure**)
- iii. Consider Approval of Engagement Letter with Ballard Spahr LLP as Bond Counsel (**enclosure**)
- iv. Consider Approval of Engagement Letter with CliftonLarsonAllen LLP to Perform Cash Flow Forecast (**to be distributed**)

- v. Consider Approval of Engagement Letter with Sherman & Howard as Disclosure Counsel (**enclosure**)
 - vi. Consider Approval of Engagement of Zonda/Metrostudy to Prepare a Residential Market Study (**to be distributed**)
 - vii. Consider Approval of Engagement of King & Associates to Prepare a Commercial Market Study (**enclosure**)
 - viii. Consider Approval of Term Sheet (**enclosure**)
 - ix. Consider Approval of Municipal Advisor Proposals (**enclosure**)
8. Other Business
9. Adjourn